



OVS SERVICE TECHNICIAN JOB DESCRIPTION

This is a fulltime position with exciting growth potential. This individual will be accountable to our Service Manager, and work closely with other experienced senior service technicians in support of our highly respected and rapidly growing service business unit. Major tasks will include new and used tractor and implement maintenance and repair, new equipment assembly and general shop functions and support.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Work in support of company wide objectives.
- Accepts work orders from Service Manager, diagnoses repair needs and carries out repair functions.
- Accurately and thoroughly completes work order tickets.
- Keeps Service Manager informed of issues as they arise.
- Completes all work in a timely fashion, with attention to detail and quality of workmanship.
- Seeks training opportunities as needed.
- Maintains a regular daily work schedule
- Works collaboratively in a team environment with a spirit of cooperation
- Displays excellent communication skills including presentation, persuasion, and negotiation skills required when working with customers and other associates, and including the ability to communicate effectively and remain calm and courteous under pressure.
- Respectfully takes direction from manager/
- Must be willing to work occasional Saturdays and overtime.
- Must maintain a well groomed and presentable appearance for customers.
- Must provide own tools.
- Must be able to pass a pre-employment screening
- Other duties as assigned.
- Must be able to maintain a clean driving record.
- Must be able to maintain a clean working environment.

EDUCATION AND/OR EXPERIENCE

- High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS

- Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

COMPUTER SKILLS

- Has the minimal skills necessary to operate a computer. Can log on to a computer system, navigate in windows, perform simple tasks within applications and enter information into a database.

REASONING ABILITY

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

- Driver's License
- Must have clean, insurable driving record

PHYSICAL DEMANDS

- The physical demands described here are representative of those that must be met by an associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. When performing the duties of this job, the associate is frequently required to talk or hear, and regularly required to stand, walk, use hands to finger, handle or feel, reach with hands or arms, climb or balance, stoop, kneel, crouch or crawl. The associate may also occasionally sit, taste or smell. The associate may frequently lift up to 10#, regularly lift up to 50# and occasionally lift up to 100#.
- The associate must have good vision, described as: Close vision (clear vision at 20 inches or less) ; Distance vision (clear vision at 20 feet or more); Color vision (ability to identify and distinguish colors); Peripheral vision (ability to observe an area that can be seen up and down or to the left or right while eyes are fixed on a given point); Depth and perception (three-dimensional vision, ability to judge distance and spatial relationships); and an ability to adjust focus (ability to adjust the eyes to bring an object into sharp focus).

WORK ENVIRONMENT

- The work environment characteristics described here are representative of those an associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the associate frequently works near moving mechanical parts, regularly works in high, precarious places, near fumes and airborne particles, near toxic or caustic chemicals and in outdoor weather conditions. The associate may occasionally work in wet or humid conditions, in extreme cold or heat or near vibrations. The noise level in this work environment is loud.

ADDITIONAL INFORMATION

- Two to three years of Kubota or similar experience in diesel engines, 4 wheel drive transmissions, hydraulics, air conditioning, electrical systems and have a good customer presence. Will be a proven team player with strong communication skills and a demonstrated history of strong ethical behavior, a strong work ethic and be a self starter.