



CDL Delivery Driver Job Description

Job Title: CDL Delivery Driver
Department: Logistics
Reports To: Logistics Manager
FLSA Status: Non-Exempt

SUMMARY

Deliver agricultural supplies and equipment for the OVS Logistics Department. Deliver products and goods as scheduled to customer locations; assist in transfers to and from store locations. Responsible for the maintenance and upkeep of the delivery equipment located in McMinnville.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Work in support of company-wide objectives.
- Perform (or arrange for) safety maintenance of the delivery trucks and trailers.
- Maintain good cleanliness standards for the delivery equipment.
- Maintain proper certifications as a driver, (Minimum of Class A CDL)
- Maintain knowledge of all transport and tie down procedures.
- Communicate with Dispatch regarding schedule.
- Ensure all loads have proper documentation and paperwork (Invoices, BOL, etc.)
- Turn in all signed paperwork and BOL to appropriate Logistics personnel.
- Maintain ELD or proper paperwork as mandated by DOT.
- Operates application trucks or tractors as needed.
- Other duties as assigned.

SKILLS / QUALIFICATIONS

- Maintains punctual, regular with and predictable attendance.
- Works collaboratively in a team environment with a spirit of cooperation.
- Displays excellent communication skills including presentation, persuasion, and negotiation skills required in working with customers and other associates.
- Demonstrates ability to communicate effectively and remain calm and courteous under pressure.
- Respectfully takes direction from manager.

EDUCATION and/or EXPERIENCE

- High school diploma or general education degree (GED); or
- One to three months related experience and/or training; or equivalent combination of education and experience.

CERTIFICATES, LICENSES, REGISTRATIONS

- Valid Class A Commercial Driving License with a Tanker Endorsement required.
- Haz-Mat and Doubles Endorsements are not required but preferred.

SUPERVISORY RESPONSIBILITIES

This position has no supervisory responsibilities.

To Apply: Please visit <http://ovs.com/career-opportunities>

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